

Anthropology Southern Africa

Instructions for authors

Instructions for Authors

Editorial Policy: *Anthropology Southern Africa* (ASNA) welcomes the submission of papers based on original research that deal with broadly defined anthropological issues in Southern Africa. Preference is given to submissions presenting new empirical material and novel theoretical or methodological directions in the region. Authors are encouraged to write in a style accessible to non-specialists. Submissions are considered for publication on the understanding that the author offers ASNA an exclusive option to publish and that the paper is not currently under consideration for publication elsewhere. All our research articles are refereed, and we endeavour to ensure that the review process is completed within a three-month period. The views and opinions expressed in papers are those of the authors and not necessarily those of the journal or its editors. *Anthropology Southern Africa* also accepts reviews of recently published ethnographies, edited volumes or books that deal with issues in Southern Africa. We prioritise reviews of books by members of the Anthropology Southern Africa association and ethnographies sited in Africa. We occasionally publish commentaries that further the discussion of important topics.

This journal uses Routledge's [Submission Portal](#) to manage the submission process. The Submission Portal allows you to see your submissions across Taylor & Francis' journal portfolio in one place.

Open Access

You have the option to publish open access in this journal via our Open Select publishing programme. Publishing open access means that your article will be free to access online immediately on publication, increasing the visibility, readership and impact of your research. Articles published Open Select with Taylor & Francis typically receive 32% more citations* and over 6 times as many downloads** compared to those that are not published Open Select.

Your research funder or your institution may require you to publish your article open access. Visit the T&F [Author Services](#) website to find out more about open access policies and how you can comply with these.

You will be asked to pay an article publishing charge (APC) to make your article open access and this cost can often be covered by your institution or funder. Use the T&F [APC finder](#) to view the APC for this journal.

Corresponding authors from sub-Saharan Africa may qualify for a discounted regional open access rate. Please contact apc@tandf.co.uk to find out if you are eligible.

Please visit the T&F [Author Services website](#) or contact openaccess@tandf.co.uk if you would like more information about our Open Select Program.

*Citations received up to Jan 31st 2020 for articles published in 2015-2019 in journals listed in Web of Science®.

**Usage in 2017-2019 for articles published in 2015-2019.

Page Fees for Authors affiliated to South African Institutions

As *Anthropology Southern Africa* is on the DHET list of accredited journals, page fees for articles written by researchers attached to South African academic institutions will be requested from earnings on research outputs to help sustain the journal's operations. Authors are not expected to pay for their articles themselves but should approach their university to do so on their behalf. Supervisors should do so on behalf of their postgraduate students. The journal's acceptance of contributions for publication does not depend, however, on the willingness of institutions to pay. Page fees are ZAR226 per page. In co-authored papers, authors are invoiced according to their share of the authorship (e.g. 50% each for two authors). Page fees are invoiced by the Anthropology Southern Africa association after publication of the paper.

Copyright

To assure the integrity, dissemination, and protection against copyright infringement of published articles, you will be asked to assign us, via a Publishing Agreement, the copyright in your article. Your Article is defined as the final, definitive, and citable Version of Record, and includes: (a) the accepted manuscript in its final form, including the abstract, text, bibliography, and all accompanying tables, illustrations, data; and (b) any supplemental material hosted by Taylor & Francis. Our Publishing Agreement with you will constitute the entire agreement and the sole understanding between you and us; no amendment, addendum, or other communication will be taken into account when interpreting your and our rights and obligations under this Agreement.

Submission

Papers should be in Microsoft Word compatible format. All papers are submitted to at least two referees for evaluation. Manuscripts may be returned to authors for revision before being sent out for review if the editors consider it necessary.

Authors assume full responsibility for the factual correctness of their contributions. Authors are also responsible for the accuracy of language, grammar and syntax, etc., of their contributions and must be prepared to have the language editing of their contributions done independently if necessary.

Format of Manuscripts

Research articles should be no longer than 8 000 words (including the abstract, all figures, references and notes). A template can be requested from the editorial assistant.

Photographs and other figures should be submitted as separate files saved (in order of preference) in PSD, JPEG, PDF or EPS format. Graphs, charts or maps can be saved in AI, PDF or EPS format. MS Office files (Word, Powerpoint, Excel) are also acceptable but do not embed these in your manuscript – send the original files. It is the author's responsibility to obtain the necessary permissions for visuals originating from published sources or from another party. For further assistance, please consult these [guidelines](#).

Book reviews should not exceed 1 500 words and must include: name and surname of author, date of publication, book title, place of publication, publisher and ISBN number.

Commentaries should be up to 3 000 words. They are reviewed by the editors and published at their discretion.

Special issues: The submission of proposals for special issues is welcomed. Organisers or guest editors of these issues should send a brief proposal, including a section abstract (200–300 words), a list of contributors and titles, and very brief abstracts of each contribution (100 words each). Include full contact details of the corresponding author. The editorial team will evaluate such proposals and endeavour to liaise with the proposed guest editor within a month of the proposal submission.

Layout

Manuscripts should be uploaded as two documents:

- a complete manuscript with full author details (name, affiliation, email address, ORCID identifier if used, full acknowledgements and funding information if required);
- a fully anonymised manuscript: delete all author details; remove identification of author(s) in the document properties; replace references by the authors in the reference list with the text “Author 1”, “Author 2”, etc., and adjust the associated in-text references; delete the acknowledgements and funding information.

Abstracts and keywords: Articles and short communications require an abstract and keywords. For articles, abstracts (length max. 200 words) must reflect the contents of the text faithfully and concisely, and be suitable for separate publication and indexing. Abstracts of short communications must be limited to one or two sentences. Each contribution must include between five and seven keywords.

Text: Pages must be numbered sequentially. Headings should not be numbered or underlined, but main headings and secondary headings must be distinguished from each other, e.g. by case, bold, font, etc. Avoid footnotes, although endnotes may be used. Acknowledgements, notes and a reference list should be placed at the end of the article.

Style guidelines

Manuscripts should be written in clear English (UK spelling) with –ise endings. Consult the Oxford English Dictionary for spelling, capitalisation, hyphenation and abbreviation conventions. Please consult a recent copy of the journal for general style conventions. Acknowledgements, notes and a reference list should be placed at the end of the article. The journal uses the Chicago Author-Date referencing style. Some reference exemplars are shown below.

In-text references: References to publications should be included in the text, not in footnotes. They should be given by the name of the author, the year of publication, and the page number, e.g.: “... as Sapir has noted (1921, 39) ...”

Book Baderoon, G. 2014. *Regarding Muslims: From Slavery to Post-Apartheid*. Johannesburg: Wits University Press.

Chapter in book Okley, J. 1992. “Anthropology and Autobiography: Participatory Experience and Embodied Knowledge.” In *Anthropology and Autobiography*, edited by J. Okley, and H. Callaway, 1–28. London: Routledge.

Edited book Tonkin, E., M. McDonald and M. Chapman, eds. 1989. *History and Ethnicity*. London: Routledge.

Reprinted work Schmitt, C. (1932) 2007. *The Concept of the Political*. Chicago: University of Chicago Press.

Journal article Comaroff, J. and J.L. Comaroff. 2004. "Criminal Justice, Cultural Justice: The Limits of Liberalism and the Pragmatics of Difference in the new South Africa." *American Anthropologist* 3 (2): 188–204.

Website Eyene, C. 2013. "An Interview with Mary Sibande." Eye.on.art art lab/art news. <http://eyonart.blogspot.com/2013/12/an-interview-with-mary-sibande.html>

Permissions

It is the author's responsibility to obtain the necessary permissions for visuals originating from published sources or from another party. For further assistance, please consult these [guidelines](#).

Free Online Access

All authors will receive free online access to their article through Taylor & Francis Online, and 50 electronic e-prints to distribute as they so choose. Reprints of articles published in *Anthropology Southern Africa* can be purchased through our Customer Services team at reprints@tandf.co.uk.

If you have any queries, please contact us via the T&F Author Services website [here](#) or contact the journal's editorial assistant.

Editorial Contact

Editorial assistant (asaedassistant@gmail.com)

(update July 2022)